

# COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

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## FY 2022-2023 League Proposed Budget and Dues

### Overview

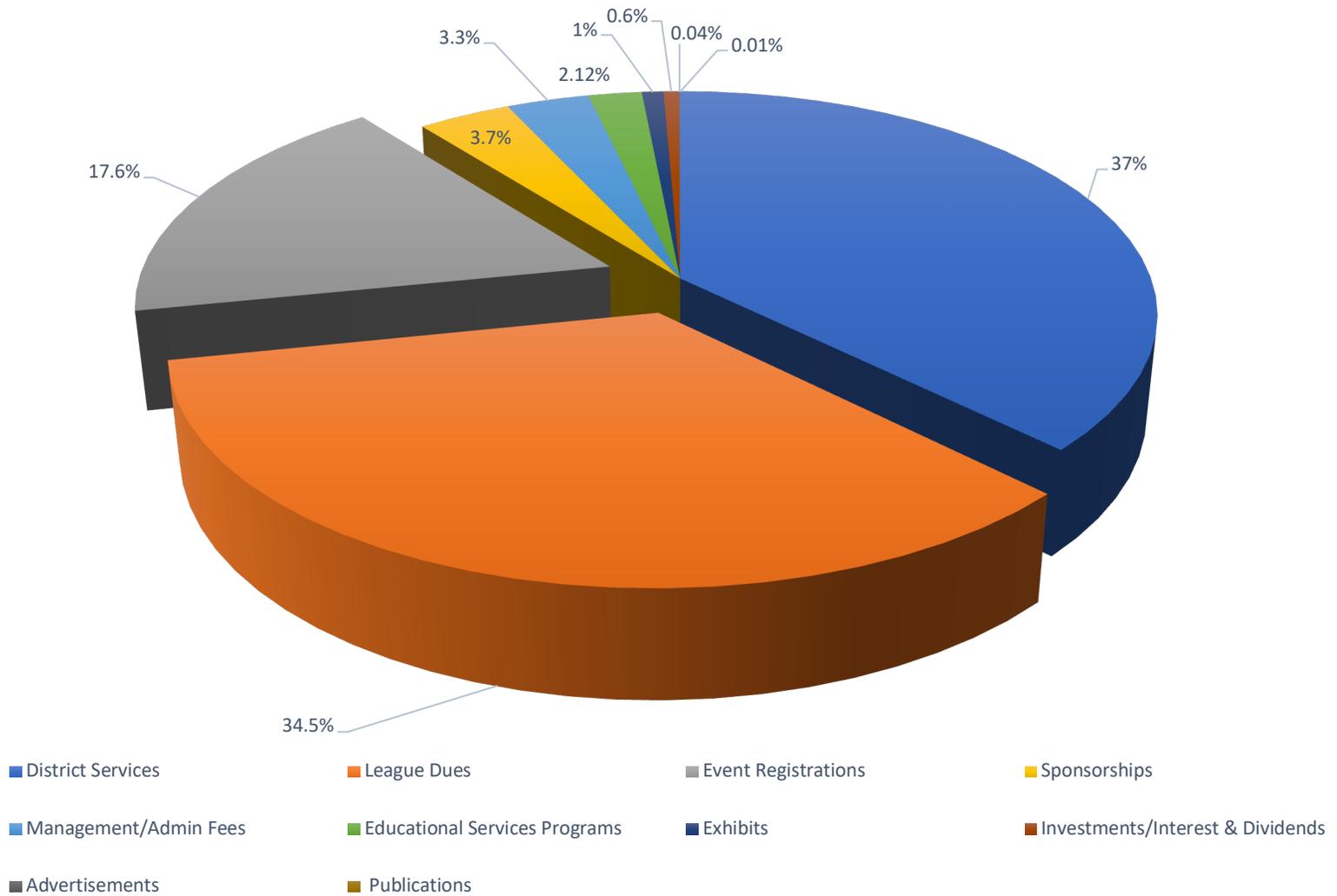
The Proposed FY 2022-2023 League Budget has been developed to fund the strategic priorities of the League Board, to support advocacy, district services, professional and policy development in consultation with the CCCT and CEOCCC Boards, and to strengthen the capacity of the League to effectively support California's 73 districts and 116 community colleges. The spending plan includes the following components:

- FY 2022-2023 Proposed Budget Summary
- Detail of the proposed FY 2022-2023 Income and Expenditures in the League Operational Budget
- GASB 68 PERS Unfunded Liability
- FY 2022-2023 League Dues

### **Proposed 2022-2023 Income and Expenditures**

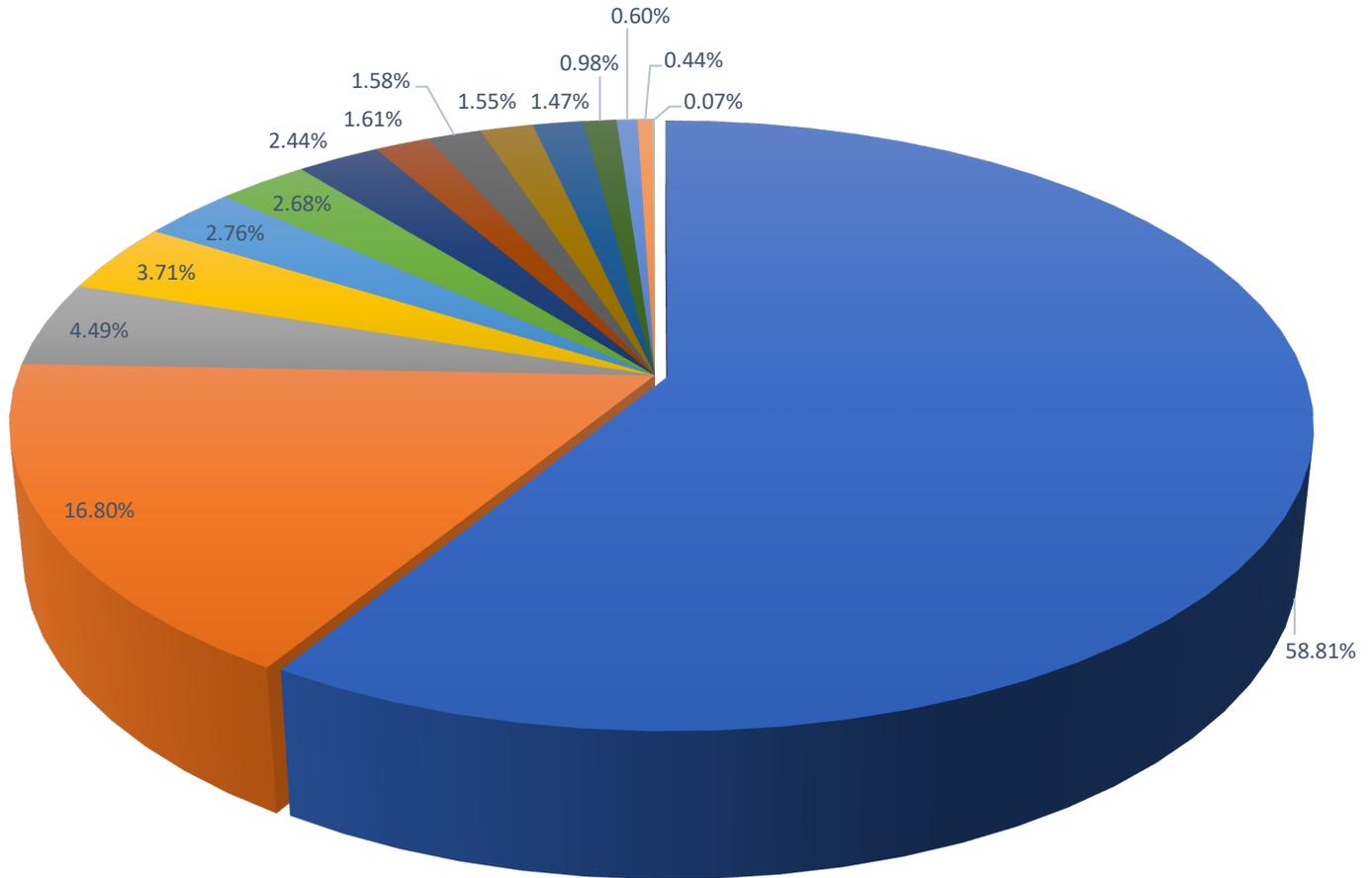
- Proposed budget operational Income for FY 2022-2023 is \$5.81 million.
- Income is based on 100% dues membership, educational and leadership development programs, and district services.
- Proposed budget operational Expenditures for FY 2022-2023 is \$5.39 million.
- The proposed FY 2022-2023 League Operational Budget projects Income to exceed Expenditures, with a Net Income of \$419,092.

	Jul '22 - Jun '23	% Of Budget
<b>League Income</b>		
District Services	\$ 2,170,000	37.29%
League Dues	\$ 2,007,462	34.50%
Event Registrations	\$ 1,024,500	17.61%
Sponsorships	\$ 214,500	3.69%
Management/Admin Fees	\$ 190,690	3.28%
Educational Services Programs	\$ 123,500	2.12%
Exhibits	\$ 50,000	0.86%
Investments/Interest & Dividends	\$ 35,000	0.60%
Advertisements	\$ 2,500	0.04%
Publications	\$ 562	0.01%
<b>Total League Income</b>	<b>\$ 5,818,714</b>	<b>100.00%</b>



**League Expenses**

	Jul '22 - Jun '23	% Of Budget
Staff	\$ 3,175,762	58.81%
Events & Meetings	\$ 907,235	16.80%
Program & Event Consultants	\$ 242,300	4.49%
Travel/Meals	\$ 200,320	3.71%
Facilities	\$ 149,280	2.76%
Professional Services	\$ 144,800	2.68%
Office Operations	\$ 131,660	2.44%
Research, Curriculum & Develop	\$ 86,750	1.61%
Memberships & Subscriptions	\$ 85,350	1.58%
Staff Development	\$ 83,950	1.55%
Website Management	\$ 79,120	1.47%
Taxes & Credit Card Expenses	\$ 52,945	0.98%
Marketing & Advertising & social media	\$ 32,500	0.60%
Office Insurance	\$ 24,000	0.44%
Client Relations	\$ 3,650	0.07%
<b>Total League Expenses</b>	<b>\$ 5,399,622</b>	<b>100.00%</b>



- Staff
- Events & Meetings
- Program & Event Consultants
- Travel/Meals
- Facilities
- Professional Services
- Office Operations
- Research, Curriculum & Develop
- Memberships & Subscriptions
- Staff Development
- Website Management
- Taxes & Credit Card Expenses
- Marketing & Advertising & Social Media
- Office Insurance
- Client Relations

## League Operations

### Salaries, Benefits, and Staff Development

Staff salaries and fringe benefits is \$3,175,762, which accounts for approximately 58.81% of the total expenditures in the FY 2022-2023 proposed budget.

Staff salaries and benefits include:

1. Five percent COLA
2. CalPERS Retirement Contributions
3. Projected healthcare increase of 10.00%
4. Hiring of two new employees:
  - i. Finance: Accounts Payable
  - ii. Educational Services: Program Coordinator

League staff members participate in the California Public Employees Retirement System. Contribution percentages are based on the employee's start date in the CalPERS System.

- Employer Contributions is the following:
  - Classic Members, 8.63%
  - PEPRA Members, 7.47%
- Employee Contributions is the following:
  - Classic Members, 7.0%
  - PEPRA Members, 6.75%

League employees are not compensated based on a salary schedule with automatic step increases, nor is there a written program for merit pay or stipends. We use research for relevant salary comparisons and employment market conditions to identify salary ranges.

<b>Position(s)</b>	<b>Compensation range</b>	<b>Positions used for comparable compensation: CalSAE</b>
President/Chief Executive Officer	\$240,000-300,000	Community College Association Executives Compensation Survey. CA Association Detailed Compensation Budget > 5 million
Vice Presidents, Officers, and Directors	\$100,000-\$190,000	CA Association Detailed Compensation Budget > 5 million
Program Managers, Senior Assistants, and Researchers	\$80,000-\$100,000	CA Association Detailed Compensation Budget > 5 million
Program Associate/Assistants, Leg Advocates, and Specialists	\$40,000-\$80,000	CA Association Detailed Compensation Budget > 5 million

The salary for the President and CEO is set by the League Board of Directors based on a comprehensive evaluation, including feedback from the policy boards, and employing relevant state and national comparators.

In lieu of a salary schedule with automatic step increases, over the past nine years the League Board has approved the following COLAs for League employees:

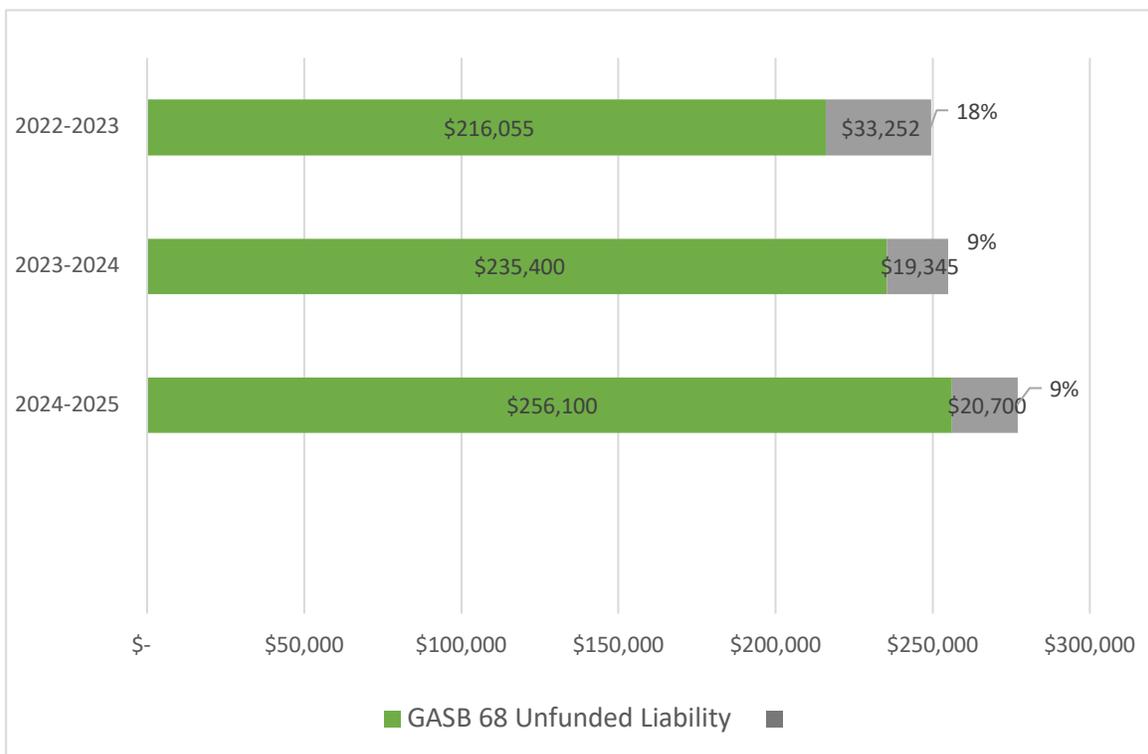
	California CPI	League
FY 2015	1.5%	5%
FY 2016	2.0%	0%
FY 2017	2.5%	2.5%
FY 2018	2.5%	2.5%
FY 2019	2.9%	3.0%
FY 2020	3.9%	4.0%
FY 2021	1.1%	2.5%
FY 2022	2.3%	3.0%
FY 2023	6.5%	5.0%

Staff Developments is \$83,950, which accounts for approximately 1.55% of the total expenditures in the FY 2022-2023 proposed budget.

Staff Development includes:

1. \$1,500 per person allocation for professional development (PD) activities based on each employee/supervisor PD Plan
2. Staff Development Actives and Retreats
3. Outside Event Registrations

### GASB 68 Unfunded Liability



- Fiscal Year 2022-2023, \$216,055, a 18% increase from FY 21-22
- Fiscal Year 2023-2024 (projected), \$235,400 a 9% increase from FY 22-23
- Fiscal Year 2024-2025 (projected), \$256,100 a 9% increase from FY 23-24

## Facilities/Office Operations and Professional Services

Includes postage, telephones, supplies, equipment, utilities, security, building maintenance, rent and parking for the L Street Legislative office, legal services, accounting, payroll services, consultants, and client relations.

- Provides for the annual financial audit as required by board policy
  - Includes insurance at present levels (general liability, directors' and officers' liability, flood, fire, cyber, theft, and other multi-peril)
  - Maintains legal counsel with district services and legislation
  - Continues the policy of maintenance, equipment, and furnishings expenditures
- Proposed expenditures are \$426,165, which accounts for approximately 7.93% of the total expenditures in the FY 2022-2023 proposed budget.

## Meetings/Board Travel

This fiscal year, there will be four League board meetings, eight CEOCCC board meetings, one Statewide CEO meeting, and six CCCT board meetings. In addition, two meetings of the League's Advisory Committee on Education Services (ACES), five meetings of the Advisory Committee on Legislation (ACL), two meetings for the CEO Strategic Leadership Program (CSLP) committees, along with meeting for both the Consultation Council/Budget Advocacy Day and the new Joint CEOs/Trustees Task Force regarding Student Trustees and ethnic studies issues.

The meetings require staff time in the preparation of notices, agenda materials and minutes, as well as costs for staff travel, lodging and meals. For policy board meetings, travel costs are reimbursed to board members. Although travel costs are not reimbursed for committee members, meals and coffee breaks during the meetings are paid for by the League.

- Proposed direct meetings and board travel expenditures is \$121,767, which accounts for approximately 2.0% of the total expenditures in the FY 2022-2023 proposed budget.

## Publications

The League produces a variety of publications to assist boards, trustees, and CEOs in fulfilling their roles and responsibilities and an annual League Highlights that review the past fiscal year. Our publications are regularly updated documents. These can be updated annually or as needed – but are consistently republished and/or reprinted for regular distribution to members.

- Proposed cost of producing and mailing publications and general communications is \$23,575 which accounts for approximately 0.44% of the total expenditures in the FY 2022-2023 proposed budget.

## Communications

The League's Communications and Marketing department keeps districts, colleges, legislators, and other state leaders informed on important issues impacting community colleges, as well as sharing with media and stakeholder information about the colleges. The League also connects with its many audiences through several communication channels to effectively disseminate information concerning current events, best practices, and policy recommendations to improve student success and enhance college governance.

League marketing allows us to share information about our work supporting California's community colleges through advocacy, education services/leadership development, and district services.

- Proposed expenditures are \$32,500, which accounts for approximately 0.60% of the total expenditures in the FY 2022-2023 proposed budget.

## Investment Income/ Categorical Reserves

League Investments is currently invested through Charles Schwab and managed and monitored by Moss Adams. Under League Board policy, categorical reserves are required to be at least 33% of the approved operational expense budget.

- Categorical Reserves at the beginning of FY 2022-2023 is \$2.7 million. No Categorical Reserves were used for FY 2021-2022.
- Proposed Income is \$35,000, which accounts for approximately 0.60% of the total Income in the FY 2022-2023 proposed budget

## Staff Travel by Division

Representatives of the League staff attend the following: Legislative seminars, ACCT Annual Convention, and Legislative Summit, AACC Annual Convention, the annual conferences of the PIOs, CSSOs, CIOs, A2MEND, M2CS, Academic Senate, and the Student Success Conference.

In addition, staff members attend the regular meetings of the CBOs and the RP Group, local trustees' regional meetings, regional CEO meetings with the Chancellor, Consultation Council, meetings of the Board of Governors, presentations at local districts on local decision-making with the Academic Senate, and at local governing board meetings.

- Proposed expenditures are \$22,000, which accounts for approximately 0.41% of the total expenditures in the FY 2022-2023 proposed budget.

## Website, Association Management & Technology

Aeronet Communications continues management and monitoring of the League's Website. The League's Website continues to be mobile-friendly, offers greater search and navigation possibilities, and permits a far more sophisticated set of functions and information than its prior iteration. During the 2022-2023 fiscal year, the League will be undergoing a migration/update to the current website. The League provides the following to our members:

- A modern website interface that is mobile-responsive and user-friendly
  - Membership database and member account login
  - Online registration for conferences and events, as well as member invoicing and payment tracking
  - An Interactive, map-based directory search feature
  - Legislative tracking with Capitol Track
  - A Drupal/Mailchimp integration module for League email communications
  - Zoom Communications Platform
- Proposed expenditures are \$59,120, which accounts for approximately 1.09% of the total expenditures in the FY 2022-2023 proposed budget.

## Indirect Income: Management/Admin Fees: Fiscal Agency/Sponsor

The League provides organizational and financial resources as the fiscal agent for a variety of education-related organizations. The League agrees to maintain financial records and provide services including accounts payable and accounts receivable for all funds collected by or on behalf of these organizations. The League also provides month/quarterly financial reports on account activity and balance to these entities.

### Fiscal Sponsor

1. CCCAA
2. EDGE Coalition

### Fiscal Agent

1. 4CS/CLI
2. ACCT AA
3. AACCTA
4. AAPITA
5. Basic Needs Summit
6. CABSE
7. CALCCTA
8. CCAE
9. CCCBA
10. CCCWC
11. CCPRO
12. Equity Avengers
13. LGBTQ+
14. Real College
15. Veterans

- Proposed Income is \$190,690, which accounts for approximately 3.28% of the total Income in the FY 2022-2023 proposed budget.

## League Programs/Services/Sponsorships

Proposed Income is \$3,582,500, which accounts for approximately 61.57% of the total Income in the FY 2022-2023 proposed budget.

Proposed expenditures are \$1,287,315, which accounts for approximately 23.84% of the total expenditures in the FY 2022-2023 proposed budget.

## Education and Leadership Development

The League hosts several annual conferences and events that offer professional development opportunities for California's community college Presidents, CEOs, Trustees, and administrator:

1. Annual Convention-
2. Annual Trustees Conference
3. Asilomar Leadership Seminar
4. Board Chair Workshop(s)
5. CEO Symposium
6. Effective Trustees Workshop
7. Executive Assistants' Workshop
8. Legislative Conference
9. New CEO Meetings
10. Phi Theta Kappa Luncheon
11. Student Trustees Workshop-
12. Vineyard Symposium
13. Vineyard Symposium II
14. Washington DC Delegation Breakfast

- Proposed Income is \$1,024,500 which accounts for approximately 17.61% of the total Income in the FY 2022-2023 proposed budget.
- Proposed expenditures are \$907,235, which accounts for approximately 16.80% of the total expenditures in the FY 2022-2023 proposed budget.

## Research and Policy Development Projects

The League seeks to influence the policy-making process by investing in research partnerships that highlight and support community college quality and innovation. The project includes the following:

- CEO Dashboard
- CCC History Project
- The RP Group
- Trustee Dashboard
- Legislative
- 50% Law
- Proposed expenditures are \$86,750, which accounts for approximately 1.61% of the total expenditures in the FY 2022-2023 proposed budget.

## District Services

The League's district services and programs are designed to provide member districts with cost-effective, easy-to-use purchasing, fiscal and foundation services. The League works closely with Chief Business Officers (CBO) and other campus groups to offer programs that allow districts to benefit from the power of collaborative purchasing and competitive pricing, whether it be for services or commodities.

The District Services unit includes thirteen district programs

- BoardDocs
- Charitable Gift Annuity
- Ellucian
- Energy Services
  - Electricity
  - Solar
- Financing Authority
  - Student Housing
  - Lease Revenue Bonds
- Library Consortium
- Pension Rate Stabilization Program
- Policy and Procedure Services
  - California
  - Federal
- Retiree Health Benefits: JPA
- Student Housing Feasibility Study

- Proposed Income is \$2,170,000, which accounts for approximately 37.29% of the total Income in the FY 2022-2023 proposed budget.
- Proposed expenditures are \$227,430, which accounts for approximately 4.21% of the total expenditures in the FY 2022-2023 proposed budget.

## Corporate Partners and Sponsorship Programs

The League's Corporate Partner and Sponsorship programs offers private and non-profit enterprises the opportunity to demonstrate their commitment to serving the colleges by becoming actively engaged in building strong working relationships with leaders from the community college districts.

- Proposed Income is \$214,500, which accounts for approximately 3.69% of the total Income in the FY 2022-2023 proposed budget.
- Proposed expenditures are \$5,750, which accounts for approximately 0.11% of the total expenditures in the FY 2022-2023 proposed budget.

## Educational Leadership and Professional Development

The League provides leadership in the ongoing education and professional development of community college governing board members, chief executive officers, and district and college staff to ensure the continued strength, diversity, vitality and effectiveness of the colleges' educational programs and services.

The League offers the following services to our members:

- Aspiring CEO Program
  - Collegiality in Action, also known as Technical Assistance
  - CEO Strategic Leadership Program
  - Excellence in Trusteeship Program
  - League on Call
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- Proposed Income is \$123,500, which accounts for approximately 2.12% of the total income in the FY 2022-2023 proposed budget.
  - Proposed expenditures are \$91,050, which accounts for approximately 1.69% of the total expenditures in the FY 2022-2023 proposed budget.

## League Dues Formula

The dues formula policy mandated by the League Board automatically follows the California Community Colleges Recalculation Apportionment Reports obtained from the California Community Colleges Chancellor's Office.

Proposed Dues is \$2,170,000, accounting for approximately 37.29% of the total Income in the FY 2022-2023 proposed budget.

The 2022-2023 League Dues formula includes:

A basic service fee of \$800 for each district, plus \$800 for each college in a multi-college district.

Plus .000325 times the Property Taxes, Less Property Taxes Excess (if applicable), Student Enrollment Fees, State General Apportionment, Full-Time Faculty Hiring, and Education Projection Account, up to \$60 million for the preceding fiscal year (as reported in the Chancellor's Office 2020-2021 Recalculation Apportionment Reports, Exhibit C, District Income Source).

Plus .000175 (if in excess of \$60 million), times the Property Taxes, Less Property Taxes Excess (if applicable), Student Enrollment Fees, State General Apportionment, Full-Time Faculty Hiring, and Education Projection Account (as reported in the Chancellor's Office 2020-2021 Recalculation Apportionment Reports, Exhibit C, District Income Source).

For FY 2022-2023, the calculation results in an average due increase of \$221, with 65 districts paying higher dues, 7 districts having no change, and Calbright paying the Median.

## COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

07/03/22

## Proposed Budget

Accrual Basis

Fiscal Year 2022-2023

	Jul '22 - Jun 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
7000 · League Revenues	
7001 · League Dues	2,007,462.00
7002 · Event Registrations	1,024,500.00
7003 · Sponsorship	214,500.00
7004 · Exhibits	50,000.00
7005 · Advertisements	2,500.00
7006 · Management/Admin Fees	190,690.00
7007 · District Services	2,170,000.00
7008 · Publications	525.00
7009 · Shipping & Handling	37.00
7010 · Educational Services Programs	123,500.00
<b>Total 7000 · League Revenues</b>	<b>5,783,714.00</b>
7100 · Investment Income	
7101 · Interest & Dividends	35,000.00
<b>Total 7100 · Investment Income</b>	<b>35,000.00</b>
<b>Total Income</b>	<b>5,818,714.00</b>
<b>Gross Profit</b>	<b>5,818,714.00</b>
<b>Expense</b>	
8000 · League Expenses	
8001 · Travel/Meals	
80011 · Staff Travel/Meals	119,862.50
80012 · Board Travel/Meals	41,685.00
80013 · Speaker Travel/Meals	14,760.00
80014 · Consultant Support Travel/Meals	24,012.50
<b>Total 8001 · Travel/Meals</b>	<b>200,320.00</b>
8002 · Program & Event Consultants	
80111 · Speaker 1099	39,000.00
80112 · Consultant Support 1099	203,300.00
<b>Total 8002 · Program &amp; Event Consultants</b>	<b>242,300.00</b>
8004 · Events & Meetings	
80021 · Event & Room Rentals	44,000.00
80022 · Food & Beverage	564,700.00
80024 · Event Printing & Programs	8,250.00
80025 · Awards & Recognition	8,475.00
80026 · Materials & Supplies	16,125.00
800261 · Event Ap	21,800.00
80027 · Entertainment	11,700.00
80028 · Exhibits	20,000.00
80029 · Audio Visual	164,850.00
80030 · Event Internet	25,200.00
80031 · Event Freight & Shipping	6,600.00
80032 · Site Visits & Planning	2,200.00
80033 · Gratuities	6,400.00
80034 · Copier	5,510.00
80035 · Postage	1,425.00
<b>Total 8004 · Events &amp; Meetings</b>	<b>907,235.00</b>
8007 · Marketing & Advertising	32,500.00
80072 · Client Relations	3,650.00

## COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

07/03/22

## Proposed Budget

Accrual Basis

Fiscal Year 2022-2023

	Jul '22 - Jun 23
<b>8008 · Facilities</b>	
80081 · Utilities	16,000.00
80082 · Security	4,500.00
80083 · Custodial	15,000.00
80084 · Building Lease	53,880.00
80085 · Building Parking	9,900.00
80086 · Building Maintenance & Repair	30,000.00
80087 · Building Reserves	20,000.00
<b>Total 8008 · Facilities</b>	<b>149,280.00</b>
<b>8010 · Research, Curriculum &amp; Develop</b>	
80101 · Postage	250.00
801012 · Printing & Programs	17,600.00
801013 · Materials and Supplies	24,300.00
801014 · Awards & Recognition	200.00
801016 · Freight & Shipping	250.00
801017 · Travel	18,150.00
801019 · Meetings	15,000.00
801020 · Contracts	11,000.00
<b>Total 8010 · Research, Curriculum &amp; Develop</b>	<b>86,750.00</b>
<b>8011 · Office Operations</b>	
8050 · From Equipment Reserve > \$500	41,000.00
8101 · Office Supplies	5,900.00
8102 · Copier Supplies & Overage	850.00
8103 · Telephone	7,500.00
8104 · Internet	10,100.00
8105 · Computer Maintenance	7,000.00
8106 · Postage Supplies	300.00
8107 · Copier Lease/Charges	25,450.00
8109 · Office Equipment < \$500	4,500.00
8110 · Postage Lease/Charges	4,285.00
8111 · Television	1,200.00
8112 · Freight	2,825.00
8113 · Printing and Programs	20,750.00
<b>Total 8011 · Office Operations</b>	<b>131,660.00</b>
<b>8012 · Staff</b>	
80121 · Salaries	2,212,131.90
80122 · Payroll Taxes	160,957.94
80123 · Health & Welfare	418,661.25
80124 · PERS Retirement	155,921.26
80125 · PERS GASB 68	146,036.21
80128 · CEO Additional Contributions	68,253.50
80130 · Cell Phone Stipend	13,800.00
<b>Total 8012 · Staff</b>	<b>3,175,762.06</b>
<b>8013 · Staff Development</b>	
80131 · Activities & Retreats	33,500.00
80132 · SD Continuing Education	41,000.00
80133 · Outside Event Registrations	9,450.00
<b>Total 8013 · Staff Development</b>	<b>83,950.00</b>
<b>8018 · Website Management</b>	<b>79,120.00</b>
<b>8019 · Office Insurance</b>	<b>24,000.00</b>
<b>8020 · Memberships &amp; Subscriptions</b>	<b>85,350.00</b>

## COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

## Proposed Budget

Fiscal Year 2022-2023

07/03/22

Accrual Basis

	<u>Jul '22 - Jun 23</u>
<b>8022 · Other Expenses</b>	
80221 · Credit Card Fees	26,245.00
80222 · Property Taxes	15,000.00
80223 · Bank Fees	800.00
80225 · Bad Debt Expense	1,000.00
80226 · Unrelated Business Inc Tax-UBIT	3,000.00
80227 · License & Permits	6,900.00
<b>Total 8022 · Other Expenses</b>	<u>52,945.00</u>
<b>8023 · Professional Services</b>	
80231 · Legal	100,000.00
80232 · Accounting	26,300.00
80233 · Payroll Service Fees	15,000.00
802334 · Human Resources	3,500.00
<b>Total 8023 · Professional Services</b>	<u>144,800.00</u>
<b>Total 8000 · League Expenses</b>	<u>5,399,622.06</u>
<b>Total Expense</b>	<u>5,399,622.06</u>
<b>Net Ordinary Income</b>	<u>419,091.94</u>
<b>Net Income</b>	<u><u>419,091.94</u></u>